**ALDBURY PARISH COUNCIL**

**PARISH COUNCIL MEETING**

**Held in Aldbury Memorial Hall**

**Monday 7th April 2025 at 8pm**

**MINUTES**

Present: Cllr Webb (Chair), Cllr Warren (Vice-Chair), Cllr de la Bedoyere, Cllr White, Cllr Paterson and Cllr Brooks

In Attendance: Gosia Turczyn – Aldbury Parish Clerk

**25/045 Apologies**

To receive and accept apologies for absence.

The Council received and accepted apologies sent by Cllrs McCarthy and Houghton.

**25/046 Interests**

1. To receive declarations of interest from Councillors on items on the agenda.

Cllrs Paterson, de la Bedoyere and White declared an interest in agenda item 25/053 Allotments as allotment tenants. Cllr Brooks declared an interest in the 25/00849/FHA and 25/00873/LBC Single storey rear extension. Single storey extension to detached garage. New roof coverings to garage.1 Church Cottages Station Road Aldbury Tring Hertfordshire HP23 5RS as a neighbour.

1. To receive written requests for dispensations for declarable interests.

None received.

1. To grant any requests for dispensation as appropriate.

None granted.

**25/047 Public Matters**

To receive questions from members of the public and press on items included on this agenda (max 15 min).

 None.

**25/048 Minutes**

To confirm the Minutes of Aldbury Parish Council Meeting held on 3rd March 2025 as an accurate record of proceedings.

Resolved, PROPOSED BY Cllr Warren and SECONDED BY Cllr Brooks that the minutes were a true and accurate record of proceedings and were to be duly signed by the Chair at the end of the meeting.

**25/049** **Annual Parish Assembly.**

This year’s Parish Assembly will be held on April 28th at 8 pm at the Aldbury Memorial Hall, with guest speaker Matthew Lawman who will present on the Pitstone Quarry restoration project.

The Council had decided to limit the evening to one presentation and will invite representatives from the Ashridge Estate to join the Council meeting in June to provide an update.

**25/050 Reports to the Council.**

1. Warden’s report – appendix 1

To note the report and approve expenditure if required.

The Clerk will seek feedback from the grass cutting contractor about access to mow the grass around the Recreation Ground boundary before the Council decides to address cutting back the tree branches.

The Council agreed to set up a working group to assist the Sports Club in removing the graffiti from the Pavilion.

The Clerk will contact Clayton Rae at DBC asking to reinstate the waymarker at the entrance to Shipleys Field.

1. Clerk’s report; items for information only – appendix 2

The community litter pick went well.

RoSPA will carry out inspection of the playgrounds in May, followed by a report.

1. Hertfordshire police – report from PCSO.

There was one crime reported in March:

Theft from Motor Vehicle in Cow Rost- offenders have ripped off the sliding door of the van and stole tools, investigation completed with negative results.

**25/051 Planning Matters and Consultations – to consider comments on the following:**

1. **Application(s) received:**
* 25/00553/LBC Remove internal remnant chimney stack at ground floor level. 1 Stocks Road Aldbury Tring Hertfordshire HP23 5RT No comment
* 25/00526/FUL Replacement dwelling. Chimanimani Toms Hill Road Aldbury Tring Hertfordshire HP23 5SA No comment
1. **To consider and approve any Parish Council responses to any planning**

**applications received during the period after which the agenda was**

**published. Those applications will be added in the Clerk’s report and can be found on** [**www.aldburyparish.org.uk**](http://www.aldburyparish.org.uk) **in the Meetings tab.**

* 25/00849/FHA Single storey rear extension. Single storey extension to detached garage. New roof coverings to garage.1 Church Cottages Station Road Aldbury Tring Hertfordshire HP23 5RS – No comment
* 25/00873/LBC Single storey rear extension to main house and rear extension on garage. New tiled roof to garage. 1 Church Cottages Station Road Aldbury Tring Hertfordshire HP23 5RS – No comment
1. **Decision(s) issued by Dacorum Borough Council:**
* 25/00480/TCA Barrack Row, 34 Stocks Road, Aldbury, Tring, Hertfordshire, HP23 5RU Works to T1 Raised no Objections
* 25/00096/FHA 34 Stocks Road, Aldbury, Tring, Hertfordshire, HP23 5RU Summer House at rear of Garden. Granted

**25/052 Parking Restrictions in the Village Centre**

 To note that double yellow lines were installed on the 31st March by Highways.

 This was noted.

**25/053 Allotments** – item request received from Cllr Paterson

1. To consider adopting a new Conditions of Hire.

Cllr Paterson has drafted new hiring conditions that compile the tenancy agreement. The Council provided feedback, and the revised document will be approved at the next meeting.

1. Allotment parking. To agree to expand half of a disused plot and remove and coppice small trees.

Cllr Paterson proposed expanding the parking at the allotments by removing two small trees next to the donkey paddock. The Council had agreed to this proposal, and Cllr Paterson will action this.

**25/054 Tring Station Noticeboard** – appendix 3

1. To consider quotes and approve an expenditure of up to £2,300 to replace the noticeboard.

Resolved, PROPOSED BY Cllr Webb and SECONDED BY Cllr Brooks to approve the noticeboard supplied by Greenbarnes Ltd that includes the header panel “Aldbury and Tring Station Notices” at a cost of £ £2,212.72 including VAT.

1. To approve an expenditure of up to £200 to install the noticeboard.

 Resolved, PROPOSED BY Cllr Webb and SECONDED BY Cllr Brooks.

**25/055 Traffic and Speeding at Tring Station** – item request received from Cllr Warren

To approve an expenditure of up to £600 for a speed and volume survey at Station Road to assess the speed of vehicles entering Tring Station hamlet.

Cllr Warren reported an increase in both the volume and speed of traffic passing through Tring Station. He noted that the Speed Indicator Device (SID) is not effective in slowing down traffic. Although Hertfordshire County Council (HCC) installed an additional post on Northfield Road, the SID was never placed there and moving the current SID would cost approximately £740.

Cllr Warren also raised concerns about vehicles driving onto the pavement along the stretch of road from the Canal Bridge to Clarkes Spring, where parking is permitted on one side. This section of the road is very narrow and includes a cycle path. He recommended that Highways visit the site to assess the situation. The Council discussed options to reduce traffic speed, such as installing bollards or implementing a 20 mph Zone. Cllr Warren recommended that Highways conduct a speed and volume survey, to help identify the extent of the problem. It was also noted that Highways had not conducted a speed and volume survey in this area previously.

It was resolved, PROPOSED BY Cllr Webb and SECONDED BY Cllr de la Bedoyere to approve an expenditure of up to £600 for a speed and volume survey at Tring Station.

Cllr de la Bedoyere noted that the Parish Council has made limited progress in establishing a 20 mph speed zone for the village. He suggested that the community get involved with this initiative, as it could carry more weight in enhancing safety in the parish. Cllr Warren will coordinate with the Tring Station Residents Association on this matter.

**25/056 Work to Tree at the Iron Room Garden**

Update from Cllr Warren.

It was reported that a large, old tree at the bottom of the Iron Room Garden on APC's land needs to be topped. This tree was surveyed in 2023, and at that time, no action was considered necessary. However, it has since become a nuisance to neighbouring properties. Councillor Warren will obtain a quote for the tree work to present at the next meeting.

**25/057 Aldbury Parish Street Lights** –appendix 4

 To consider the quote for work to streetlights.

The Council reviewed the options in the initial quote and decided that the Clerk should obtain two additional quotes. Additionally, the Clerk should seek clarification on the lights that had their power cut off by HCC, asking the contractor whether the quote includes the cost of reconnecting to the electricity supply.

 **25/058 Financial Matters** – appendix 5

1. To review and note the accounts including bank reconciliation, bank statement and summary receipts and payments report.

The accounts had been reviewed and agreed by the Council. As of 31st March 2025 the balance in the Unity Trust Account was £34,671.59, while the balance in the CCLA Public Sector Deposit Fund was £35,271.48. The accounts were to be duly signed by the Chair at the end of the meeting.

1. To note receipt of income.

In March, the Council received £123.55 in interest.

1. To pass resolution to authorise schedule of payments circulated to Council.

Resolved, PROPOSED BY Cllr Webb and SECONDED BY Cllr Warren to approve the below payments:

**BACS/DD presented for payment at the meeting on 7th April 2025:**

|  |  |  |
| --- | --- | --- |
| **PAYEE** | **DESCRIPTION** | **AMOUNT** |
| M Turczyn (Clerk) Salary deducted from total  | Salary (Paid) and HCC Pension contributions – March | £1,436.22 |
| HMRC Cumbernauld | Clerk’s PAYE March | £84.90 |
| Keith Simkin | Warden Duties Jan-March | £364.00 |
| HAPTC | Annual Membership | £591.48 |
| Bidwells | Recreation Ground rent | £250.00 |
| Bidwells | Allotment Land rent | £425.00 |
| RBS Rialtas  | Annual fee accounting software  | £243.60 |
| SJW Services (Invoices paid on 1st April and deducted from total) | Installation of two swings and chains | £75.00 |
| Microsoft  | Cllrs Microsoft 365 licenses | £529.92 |
| M Turczyn | Clerk’s mileage& expenses  | £33.80 |

**Total: £2,839.01**

1. To note that the VAT reclaim will be submitted to HMRC by the Clerk.

Noted.

1. To approve the final accounts for Year Ended 31st March 2025.

The Summary Receipts and Payments Report was presented to the Council and approved. The Chair and RFO had signed off the accounts.

 **25/059 Meeting close**: 21:33

**The Annual Parish Assembly will be held on 28th April 2025 at 8 pm.**

**Next meeting is the Annual Parish Council meeting held on 12th May 2025 at 8 pm.**